

DMS LINK

HIGHLIGHTS

Easily implemented; users can scan documents directly to existing DMS folder structures

Access scanned images with the click of a button; enter index data at the MFP to create database records and store a link to the image files

Automate document indexing to minimize mis-filing errors

Save time when scanning with OCR which converts static text into searchable and editable content

Automatically recognize specific barcodes containing valuable index data, speeding up document conversion and storage

Group MFPs according to predefined workflow requirements – one workflow for accounting, another for purchasing – each can be unique

An embedded solution, for select Kyocera MFPs, DMS Link requires no additional middleware or server add-ons

AUTOMATE PAPER-INTENSIVE WORKFLOWS

Research indicates that when an organization implements a digital Document Management System (DMS), document-related costs can be significantly reduced. Not surprisingly, businesses have embraced DMS software solutions in order to realize measurable gains in productivity.

In addition, due in part to certain regulatory compliances, the costs and security risks associated with managing hardcopy are simply too high. Instead, documents are increasingly being transitioned into a digital document workflow. Whether for file sharing, storage, retrieval, security and/or compliance purposes, DMS solutions play a critical role in many corporations. As such, Kyocera has developed a software application to automate paper-intensive environments – DMS Link. DMS Link enables a Scan-directly-to-DMS feature from the control panel of select Kyocera MFPs, enabling access to an embedded application that facilitates the paper-to-digital conversion process.

HOW IT WORKS:

With DMS Link, your HyPAS-enabled Kyocera MFP connects directly with your existing back-end Document Management System, such as Documentum or Open Text, providing indexing, barcode recognition, optical character recognition (OCR) and Virtual PDF functionality.

Document Information	
Please enter values for each of the fields below.	
Invoice No	H532232
ExpenseType	Purchase
Amount	185.00
Date	4/27/2010
Reason	External hard disk for backup
Cancel	
Next	

Kyocera MFP touch screen panel with sample index fields and data.

AS EASY AS 1...2...3...

1. From the MFP touch screen control panel, the user browses to the target folder, for example, "Invoices," or "Purchase Orders," and then enters the required fields.
2. The scanned document is indexed based on the field entries (metadata), and then stored in the DMS database or shared network folder.
3. From a PC, the file can be viewed, printed, forwarded or archived. It's that easy.

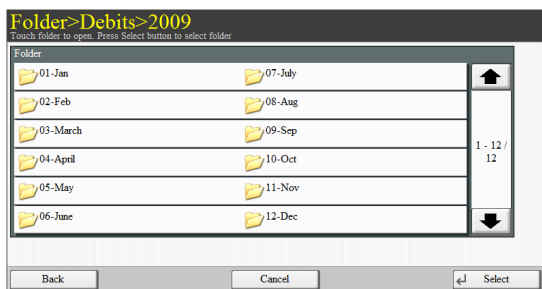
As a seamless on-ramp to your back-end document management system, DMS Link is flexible enough to meet your document management goals. This powerful and scalable solution from Kyocera delivers on a promise to help every organization achieve maximum efficiency and enhanced R.O.I.

HyPAS™

Kyocera's HyPAS (Hybrid Platform for Advanced Solutions) is a powerful and scalable software solution platform. Through integration with widely accepted software applications, HyPAS will enhance your specific document imaging needs, resulting in improved information sharing, resource optimization and document workflows.



Choose your workflow/process directly at the MFP's panel



Choose a destination at the MFP panel

DMS LINK

FEATURES

DMS Link is an embedded solution for select Kyocera MFPs that provides indexing, barcode recognition, optical character recognition and storage to existing Document Management Systems or a shared-network folder system.

Easy Interface

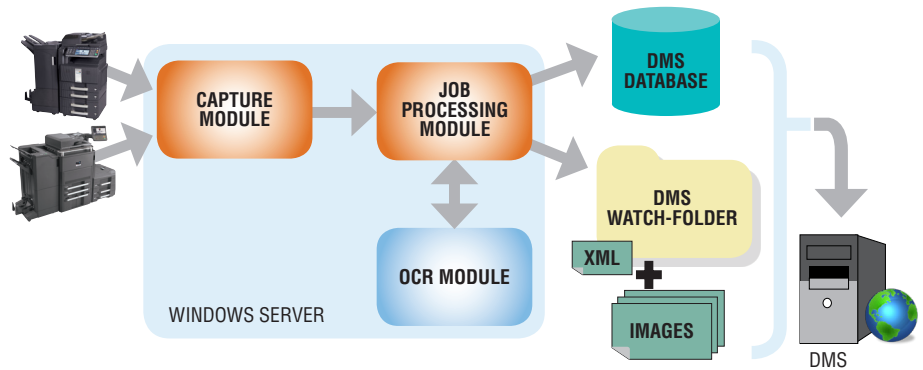
- Access specific, pre-set workflows from select Kyocera MFP control panels.
- Index documents for easy retrieval from your desktop.
- Connect to any existing document management system or simply select a shared folder on the network.
- Set specific and unique workflows per department and/or MFP.

Compatibility

Document Management System is compatible with:

- TASKalfa/CS 7550ci/6550ci/5550ci/4550ci/3550ci/3050ci Color MFPs
- TASKalfa/CS 8000i/6500i/5500i/4500i/3500i Black and White MFPs
- Legacy TASKalfa and CS MFPs*

*For a complete list of compatible MFPs please visit www.kyoceramita.com



SYSTEM REQUIREMENTS

Windows XP or later (including Windows Vista and Windows 7)

Windows Server 2003 or later

(including Windows Server 2008, Windows Server 2008 R2)

Both 32 and 64 bit platforms are supported

Minimum CPU Requirement: 1GHz Pentium or equivalent

Recommended RAM: at least 512Mb.

Free hard disk space required: 512Mb.



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